



COLTON-REDLANDS-YUCAIPA ROP

MILEAGE REIMBURSEMENT CLAIM FORM
 (Use of Private Vehicle for Official Business)

NAME: _____ **MONTH/YR** _____

DEPARTMENT/CLASS: _____

TRAVEL DATE	MILEAGE	ROUND TRIP Y/N	FROM	TO	PURPOSE
TOTAL MILEAGE:		TIMES			
		\$.67/MILE =			

CRY-ROP MILEAGE REIMBURSEMENT POLICY: Mileage shall begin and/or end at the employee's regular place of work or from the employee's home, whichever is the shorter distance. Mileage shall not be paid for home-to-school/office travel. Employees who work at two or more sites shall be paid mileage from the first site assigned to the last site assigned. If a group of ROP employees travels together in the personal vehicle of one employee, the Board approved rate shall be allowed to the owner of that vehicle only for the travel expenses of the group. O kgc i g' hq to u' l j qwf "dg" wtpgf "lp" hqt' t' glo dwtugo gpv'y j gp'y j g' vqcnf u' c' o kpio wo "qh" & "42" qt' "4" o qpj u." y j lej gver comes first.

INDIVIDUAL CERTIFICATION: I certify that the above claim is for actual and necessary travel expenses incurred in accordance with the provisions of the Education Code for School Business. I also certify that I possess a valid drivers license and carry the state required level of liability insurance. I understand the deadline for submission of this claim is the 15th of each month following the month of claim.

_____/_____
 Signature / Date

DEPARTMENT VERIFICATION: I hereby verify the above-named employee was directed to use his/her personal car in the support of CRY-ROP activities and should be reimbursed for same.

_____/_____
 Signature / Date

BUSINESS DEPARTMENT: _____ / _____
 Chief Business Official / Date Processing Clerk / Date

FEDERAL PROGRAMS ONLY

Coding _____ Rate _____ X _____ = \$ _____
 Coding _____ Rate _____ X _____ = \$ _____
 Coding _____ Rate _____ X _____ = \$ _____



ONE-WAY MILEAGE CHART FOR CRY-ROP SITES

	CRYROP	BEATTIE MS	BLOOMINGTON HS	CITRUS VALLEY HS	CLEMENT MS	COLTON HS	COLTON MS	COPE MS	GRAND TERRACE HS	GREEN VALLEY HS	JOE BACA MS	MESA VIEW MS	MOORE MS	ORANGEWOOD HS	PARK VIEW MS	REDLANDS HS	REDLANDS EAST VALLEY HS	RUTH O. HARRIS MS	SLOVER MT. HS	TERRACE HILLS MS	YUCAIPA HS
CRYROP		4.3	13.1	1.7	2	8	9	3.1	10.4	13	10.5	12.1	4.2	1.6	12.5	3.5	5	13.8	11.7	8.6	8.7
BEATTIE MS	4.3		17	3.1	3.2	11.9	12.8	6	14.4	16.5	14.5	15.6	6.4	4.4	13.5	5	6.7	17.9	15.6	12.5	12.2
BLOOMINGTON HS	13.1	17		14.9	15.3	5.4	6.3	15.8	9.5	25.2	3	24.4	17.4	13.8	25	15.4	17.8	1	1.6	9.5	21
CITRUS VALLEY HS	1.7	3.1	14.9		1.5	9.8	10.7	3.3	12.3	14.4	12.4	13.5	4.7	1.7	12	3.2	5	15.8	13.5	10.3	9.5
CLEMENT MS	2	3.2	15.3	1.5		10.2	11.1	3.2	12.5	12.5	12.8	11.5	3.4	1.9	12.3	1.8	3.6	16	13.9	10.7	7.9
COLTON HS	8	11.9	5.4	9.8	10.2		0.9	10.8	7.3	20.3	2.9	19.4	12.5	8.8	20.1	10.4	12.9	6.5	4	5	16
COLTON MS	9	12.8	6.3	10.7	11.1	0.9		12	8	20.9	3.4	20.2	13.2	10	21	11.1	13.6	7.2	5	5	16.8
COPE MS	3.1	6	15.8	3.3	3.2	10.8	12		12.5	11	14.5	10.4	2.9	1.9	11.1	2	4.3	19.5	15.5	12.6	7.4
GRAND TERRACE HS	10.4	14.4	9.5	12.3	12.5	7.3	8	12.5		22.4	10	21.6	14.5	11	22.2	12.5	15	8.2	11	1.9	18.2
GREEN VALLEY HS	13	16.5	25.2	14.4	12.5	20.3	20.9	11	22.4		22.7	4.5	10	12	4.7	10.4	9.2	26.2	23.9	21.6	5.7
JOE BACA MS	10.5	14.5	3	12.4	12.8	2.9	3.4	14.5	10	22.7		22	15	11.4	22.7	13	15.5	3.9	1.7	8	18.6
MESA VIEW MS	12.1	15.6	24.4	13.5	11.5	19.4	20.2	10.4	21.6	4.5	22		9.2	11.3	6.7	9.5	10.1	25.4	23.2	20.9	6.7
MOORE MS	4.2	6.4	17.4	4.7	3.4	12.5	13.2	2.9	14.5	10	15	9.2		3.5	8	1.5	2	20	16	13	4.6
ORANGEWOOD HS	1.6	4.4	13.8	1.7	1.9	8.8	10	1.9	11	12	11.4	11.3	3.5		12	1.6	3.9	17.6	13.5	11.4	7.5
PARK VIEW MS	12.5	13.5	25	12	12.3	20.1	21	11.1	22.2	4.7	22.7	6.7	8	12		9.5	8	25.3	23.1	20.8	3.9
REDLANDS HS	3.5	5	15.4	3.2	1.8	10.4	11.1	2	12.5	10.4	13	9.5	1.5	1.6	9.5		3	16.4	14.1	11.5	5.8
REDLANDS EAST VALLEY HS	5	6.7	17.8	5	3.6	12.9	13.6	4.3	15	9.2	15.5	10.1	2	3.9	8	3		19.2	17	14.5	4.2
RUTH O. HARRIS MS	13.8	17.9	1	15.8	16	6.5	7.2	19.5	8.2	26.2	3.9	25.4	20	17.6	25.3	16.4	19.2		2.5	9.8	21.9
SLOVER MT. HS	11.7	15.6	1.6	13.5	13.9	4	5	15.5	11	23.9	1.7	23.2	16	13.5	23.1	14.1	17	2.5		7.8	19.5
TERRACE HILLS MS	8.6	12.5	9.5	10.3	10.7	5	5	12.6	1.9	21.6	8	20.9	13	11.4	20.8	11.5	14.5	9.8	7.8		17.3
YUCAIPA HS	8.7	12.2	21	9.5	7.9	16	16.8	7.4	18.2	5.7	18.6	6.7	4.6	7.5	3.9	6.1	4.2	21.9	19.5	17.3	

MILEAGE CHART FOR LOCATIONS

TO/FROM CRY-ROP	ONE-WAY	TWO-WAY
BEAUMONT DISTRICT OFFICE	16.7	33.4
COLTON DISTRICT OFFICE	8.7	17.4
CRAFTON HILLS COLLEGE	8.5	17
GONZALEZ COMMUNITY CENTER	7.3	14.6
IN TECH CENTER	17.9	35.8
INLAND EMPIRE CORPS	14.1	28.2
ONTARIO AIRPORT	22.4	44.8
REDLANDS DISTRICT OFFICE	1.5	3
RIVERSIDE COUNTY OFFICE-RCOE	13.7	27.4

SB COUNTY OFFICE-6 TH & E	8	16
SB COUNTY OFFICE-BRIER	4.4	8.8
SB COUNTY OFFICE-HALLMARK	14	28
SB COUNTY OFFICE-MT. VIEW	7.3	14.6
SB COUNTY OFFICE-WDD	7.8	15.6
SB COUNTY OFFICE-WEST END	24.4	48.8
SBCCD	4.7	9.4
California Schools JPA	5.6	11.2
VALLEY COLLEGE	7.3	14.6
YUCAIPA DISTRICT OFFICE	12	24